

DIRECTOR OF OUTREACH AND PREVENTION

ABOUT US

Jewish Women's Aid (JWA) is the UK's leading charity supporting Jewish women and children affected by domestic abuse and sexual violence. We provide a safe space, expert support, and advocacy to empower women and children, enabling them to rebuild their lives free from fear. In addition, we educate and raise awareness to prevent abuse and promote a healthy culture across the Jewish community

ROLE OVERVIEW

The Director of Outreach and Prevention is a pivotal leadership role that shapes and drive our efforts to prevent abuse within the Jewish community. You will lead the design, implementation, and evaluation of innovative prevention and education programmes, ensuring JWA remains at the forefront of tackling abuse and promoting healthy relationships. Working closely with the senior leadership team, stakeholders, and community partners, you will influence cultural change and make a tangible difference in the lives of many.

POST TITLE	Director of Outreach and Prevention
RESPONSIBLE TO	Chief Executive Officer
HOURS	28 hours per week including occasional evening and weekend work
LOCATION	Mainly office based (NW post code) with some travel, and scope for some hybrid working.
SALARY:	£54,000-56,000 pa, pro rata

KEY RESPONSIBILITIES

Strategic Leadership

- Develop and implement a visionary strategy for the outreach and prevention directorate in alignment with JWA's mission and values.
- Oversee the creation and delivery of impactful educational programmes, training, and resources.
- Ensure the effective and efficient coordination and delivery of JWA's education and training programmes, overseeing the implementation of strategic and operational plans.
- Manage the outreach strategy and mapping to broaden and improve the reach of our education and training programmes, benchmarking nationally and internationally, and addressing barriers to engagement.
- Contribute to the strategic management and development of JWA as an integral member of the Senior Leadership Team (SLT).
- Develop and maintain long-term strategic partnerships, fostering collaboration across different organisations.



JEWISH WOMEN'S AID

- Plan, implement, and monitor new initiatives, ensuring risks are appropriately managed, consulting with the organisations Designated Safeguarding Lead as appropriate.
- Align education and training functions to ensure synergy and robust operations.
- To participate in, and contribute to, the organisations' planning arrangements and support the implementation of and commitment to quality standards and continuous improvement.

Programme Development

- In collaboration with the outreach and prevention team, design and continually evaluate tailored training and workshops for various audiences, including schools, synagogues, and community groups.
- Ensure all programmes are evidence-based and informed by best practices in prevention and education.
- Evaluate the efficiency of outreach initiatives, training and educational programmes, implementing improvements as necessary.
- Bring a developed understanding of Violence Against Women and Girls (VAWG) prevention as it affects young people, and how this links to JWA's frontline services.
- Bring an understanding of sexual violence, including the impacts of workplace sexual harassment.
- Support the planning and delivery of JWA Shabbat and lead on other community engagement events, such as the Toilet Door Campaign.
- Develop and maintain effective relationships with agencies working on behalf of those affected by domestic abuse and sexual violence.
- Lead on embedding diversity, equity, and inclusion within all outreach and prevention initiatives.

Community Engagement

- Build strong partnerships with key stakeholders, including Jewish communal organisations, educators, and religious leaders.
- Act as a spokesperson for JWA, representing the charity at events, conferences, and in the media.
- Increase awareness and engagement with JWA's mission through targeted outreach campaigns and programmes.
- Represent JWA in meetings, promoting understanding and development of the organization's activities.

Service Delivery

- Develop and implement robust service delivery plans and systems to ensure efficient operations, including audits and evaluations of specific projects and services.
- Provide risk management oversight, liaising with the Designated Safeguarding Lead as appropriate.

Administration

- Ensure regular reporting on outreach and prevention activities to Trustees and the Senior Leadership Team.
- Write and report effectively to funders, maintaining robust partnerships with stakeholders.
- Oversee department budgets, ensuring spending is on track and appropriately authorised.
- Ensure compliance with statutory, legal, and operational requirements in areas such as health and safety, finance, audit, and governance.

- Ensure supervision meetings and appraisals are conducted, providing staff with appropriate training and development opportunities.
- Maintain information securely, in compliance with the Data Protection Act and internal policies.
- Recruit, onboard, and retain staff effectively while ensuring professional development and performance management.

Team Leadership

- Provide inspiring and effective leadership to drive continuous improvement aligned with JWA's strategic priorities.
- Manage and inspire the outreach and prevention professional team.
- Foster a culture of collaboration, innovation, and professional development.
- Ensure direct reports are clear about their levels of authority and responsibility.
- Work closely with the Chief Executive and other SLT members to support strategic decision-making and day-to-day operations.

General

- Maintain professional standards and commit to self-development as necessary for the role.
- Undertake other reasonable duties commensurate with the post as requested by the Chief Executive or Trustees.

PERSON SPECIFICATION

A dynamic and strategic leader with a passion for social change and community engagement. Driven by a commitment to equality and justice, with the skills and experience to inspire others in creating meaningful impact.

Requirement	Desirable/Essential
Experience	
A minimum of 5 years of experience working at a senior management level, preferably within education or the third sector.	Essential
Proven experience in developing and leading educational or prevention-focused programmes.	Essential
Experience in policy development, monitoring feedback, and evaluating impact.	Essential
Experience working collaboratively with external agencies and stakeholders.	Essential
Proven ability to set clear direction and achieve results through effective people management.	Essential
Knowledge and Understanding	
Understanding of the Jewish community	Essential
Strong understanding of domestic abuse, sexual violence, and prevention strategies, particularly their impacts on Jewish women and children.	Essential
Understanding of and commitment to equality, diversity and inclusion.	Essential
Knowledge and understanding of feminism	Essential
Practical knowledge of financial management, HR processes, GDPR, data protection, and health and safety.	Essential
Understanding of risk assessment and management principles.	Essential

Exceptional organisational and detail-oriented skills with a proactive, innovative style.	Essential
Excellent interpersonal, communication, and presentation skills, with public speaking and training expertise.	Essential
Proficiency in IT tools including Word, Excel, PowerPoint, email, and databases.	Essential
Flexible with the ability to think and act quickly.	Essential